



BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,
PE28 2WF

Tel: 07842700075 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mr. R ROBINSON

To the Members of the Council

1st November 2023

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 6th November 2023 at 7.30 p.m.

At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.

Yours truly

Mr R Robinson
Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

152/23-24	Apologies for absence	
153/23-24	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
153/23-24	PUBLIC TIME	
154/23-24	Confirmation of Minutes To approve and sign the Minutes of the Council Meeting held on 2 nd October 2023	
155/23-24	Matters Arising	
156/23-24	Youth club to discuss and agree any actions wanted	
157/23-24	County & District Councillors Reports	
158/23-24	Village Hall to discuss and agree any actions needed including report of Working Group on school use of the hall	
159/23-24	War memorial to discuss and agree any actions needed including report of Working Group	
160/23-24	Warm hubs/ Community lounge to discuss and agree any actions wanted, planning for the winter ahead	
161/23-24	Cemetery to discuss and agree any actions wanted including a) push testing b) hedging	
162/23-24	Clock mechanism to discuss and agree any actions wanted	
163/23-24	Road safety to discuss and agree any actions needed including on a) MVAS operation and b) LHI bid	

164/23-24	Income & Expenditure			
	a) Members to consider and approve the following accounts for payment			
	Npower	Electricity September - DD paid 18/10/2023 (inc. VAT)	£119.77	
	HHA Grounds Maint.	Sub-total pre-authorised by Council, paid June	£119.77	
	R Robinson	October Cemetery (inc. VAT)	£392.40	
		Expenses & salary	£309.98	
		Subtotal to authorise for payment now	£702.38	
		TOTAL EXPENDITURE AUTHORISED	£822.15	
	b) Clerk to report on the October Bank Balances and reconciliation statement			
165/23-24	Correspondence			
	a) Rural Services Network, Bulletin (email 3/10/2023, 10/10/2023, 17/10/2023)			
	b) FDC Press release (email 2/10/2023, 3/10/2023 x2, 11/10/2023, 13/10/2023) Elections (email 2/10/2023)			
	c) CAPALC Bulletin (email 19/10/2023) Training (email 16/10/2023) Financial regs consultation (email 19/10/2023)			
	d) NALC Chief Executive's Bulletin (email 28/9/2023, 12/10/2023, 19/10/2023) Newsletter (email 1/11/2023)			
	e) Highways - Incident report (email 4/10/2023) events (email 2/10/2023) Gritting (email 17/10/2023)			
	f) Rachel Coxcoon – climate change survey			
	g) CCC –Newsletter (email 29/9/2023) Fall prevention (email 12/10/2023)			
	h) NHS CAMBS – newsletter (email 2/10/2023)			
	i) Greater Cambridge Partnership (email 29/9/2023)			
	j) ACRE – water-care (email 29/9/2023)			
	k) Northwest Anglia Dementia Project (email 3/10/2023)			
	l) Greater Cambridge Partnership (email 29/9/2023)			
166/23-24	Police Report to discuss and agree actions in relation to community police meeting			
167/23-24	Biodiversity & habitat initiatives to discuss and agree any actions wanted			
168/23-24	Agenda Items/Next Meeting - to discuss and agree the format and date of the next Parish Council meeting proposed to be Monday 4 th December 2023. Items to be included on agenda should be with the Clerk by Monday 27 th November 2023			
169/23-24	Motion to exclude the Press and Public			
170/23-24	Clerk to discuss and agree any actions wanted			